

Central A&M Community Unit District #21  
Board of Education Meeting  
October 21,2024

The meeting was called to order by Board President Burgener at 7:00pm, and Secretary, Aaren Rutan, called the roll. Members answering “present” were: Bender, Boltz, Rutan, Just, Townsend, Jordan, and Burgener

Also present:

- Sacha Young, Superintendent
- Kristy Keown, Business Manager
- District principals were absent due to attending the Illinois Principals Conference
- Guests: Officer Johnson, HS SRO  
Jess Lehman, HS Teacher  
Mike Garner, Custodial Staff

The Pledge of Allegiance was led by Burgener.

**Public and Employee Comments or Questions**

- Student Talk - NA
- Teacher Talk - NA
- Citizens Agenda - The opportunity for those present to address the Board  
NA
- Request for Use of Facilities to be Added to the Agenda -
  - ACPA - Trunk or Treat October 27, 2024 at the Middle School
- Items to be added to the Current Agenda
  - Hutchens Concrete, sidewalk renovation
  - Horton Plumbing, Restroom upgrades near MS gym  
(replace urinals, toilets and sinks - old fixtures from the 1960's)

- Adam Mathias, LMHN Audit Presentation
  - Mr. Mathias presented the district report including the following:
    - The District is classified as “clean / unmodified”
    - Appropriate filings will be completed on time
    - Offered recommendations that the District continue with current practices, paying attention to the economy, and maintain balanced budget
    - Commended District Office staff for their “phenomenal job”
    - Provided the full paper report to Board Members

### **Administrator Reports**

- Our building principals are at the Illinois Principals Association Conference in Peoria and KV Principal Dance is supervising the MS ball game. Printed reports were provided to Board members in their board packets.

### **Financial Report**

- Business Manager Keown presented the District Financial Report

### **Executive Session (Closed Meeting)**

A motion was made by Boltz and seconded by Just to enter into Executive Session for Discussion of Matters Relative to Employment, Compensation or Other Matters Appropriate for Closed Session as mandated per 5ILCS120/2-Motion. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

The Board entered Executive Session at 7:34pm.

### **Return to Open Session**

A motion was made by Boltz and seconded by Just to return to open session at 8:06pm. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

Time - 8:06pm

### **Adopt Agenda Motion**

A motion was made by Boltz and seconded by Townsend to adopt the agenda as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

### **Consent Agenda**

- Approval of the Minutes of the Regular Meeting - September 16, 2024
- Approval of the Executive Session Meeting Minutes - September 16, 2024
- Approval of the Payment of Current Bills

A motion was made by Just and seconded by Rutan to approve the consent agenda as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

### **Items for Discussion and/or Action**

Employment Needs of the District

- A motion was made by Just and seconded by Boltz to approve the employment of Chris Horn as Long-term Sub at Kemmerer Village for the 24/25 school year. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Boltz and seconded by Just to approve Eric Young as Transportation Director beginning January 2025. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

\* Note - Mrs. Young shared that while 2-applicants inquired about this position after it was posted, only one applicant proceeded with the interview process. The interview team, [Joannie Mitsdarffer](#) and Kristy Keown, recommended Eric Young for Board approval for the position.

- A motion was made by Boltz and seconded by Just to approve the appointment of Michael Garner to the role of Head of Buildings and Grounds effective immediately as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Townsend and seconded by Just to approve Jess Lehman as HS assistant Track Coach. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Boltz to approve Ryan Fitzgerald as MS assistant Track Coach. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

- A motion was made by Townsend and seconded by Boltz to approve Shawn McQuire as Varsity Baseball Assistant Coach. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Bender to approve Marci Berg as Prom Coordinator for the 24/25 school year. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Rutan to approve Angie Smith as Prom Coordinator for the 24/25 school year. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Townsend to approve Maggie Nielson as Variety Show director for 24/25 school year. The roll was called and member voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Townsend to approve Natalia Rivera as Variety Show Assistant Director for the 24/25 school year. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Just and seconded by Townsend to approve Rachel Williams as Variety Show Assistant Director for the 24/25 school year. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

### **PRESS Policy Updates (Second Reading)**

- 2:265 Title IX Grievance Procedure - Rewritten under new legislation. **Language changes to Sex Discrimination instead of Sexual Harrassment, added more protected groups under new legislation. Additional training for more staff req'd.**

- 2:70 Vacancies on the Board of Education - Filling Vacancies - Review and Monitoring. **Update date, review every five years.**

- 2:70 Exhibit Checklist for Filling Board Vacancies by Appointment - Rewritten. **Minor changes to policy, update on date.**

- 2:125 Board Member Compensation; Expenses. **Review and monitoring.**

- 2:125E - 1 Exhibit Board Member Expense Reimbursement Form

- 2:160 Board Attorney - Review and monitoring. **Review and update.**

- 2:160 Exhibit - Checklist for Selecting a Board Attorney. **Review and update date.**

- 4:15 Identity Protection - Review and Monitoring - **Review and update.**

- 4:70 Resource Conservation - Draft Update - **Two minor language updates.**

- 4:80 Accounting and Audits - **Review and Monitoring - review and update date.**

- 5:100 Staff Development Program - **Draft Update - The State of Illinois has made changes, updates to trainings, etc.**

- 5:130 Responsibilities Concerning Internal Information - **Draft update, new links to evidence support.**

- 5:180 Temporary Illness or Temporary Incapacity - **Review and update data.**

- 5:200 Terms and Conditions of Employment and Dismissal - **School code amendment to update language around short term approval for teachers working outside of their licensed content area/level.**

- 5:290 Employment Termination and Suspensions - Review and monitoring. **Review and update.**

- 6:110 Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program - Review and Monitoring - **Review and update.**

- 6:140 Education of Homeless Children - Draft Update - **Legal References updated.**

- 6:150 Home and Hospital Instruction - Review and Monitoring - **Update date.**
- 7:170 Vandalism - review and monitoring - **Review and update date**
- 7:185 Teen Dating Violence Prohibited - Draft Update - **Changes sexual harassment to sex discrimination, new legislation on Title IX.**
- 7:10 Exhibit - EEO within the School community - draft update - **Protects new Title IX language, protects hairstyles historically associated with protected groups (Student appearance 7:160)**

- A motion was made by Just and seconded by Townsend to approve and adopt the PRESS policy updates as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

- A motion was made by Townsend and seconded by Just to approve the purchase of a 2024 Chrysler Pacifica from Rick Ridings for the amount of \$38,066.00. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

### **Committee Items for Discussion**

- Student and District Activities
  - Strategic planning on November 4 at 6pm.
  - No news from Lincoln Prairie Conference yet, continue to apply yearly.
  - DATES TO KNOW
    - May 3, 2025 - Prom
    - May 11, 2025 - Baccalaureate
    - May 16, 2025 - Graduation
- Building and Grounds
  - Hutchens quote - \$19,950
  - Horton Plumbing on restroom upgrade near the MS gym - \$ 28,600

- Transportation
  - Need at least 2 bus aides as well as sub bus drivers to fill vacancies and meet needs of the department.
  
- A motion was made by Boltz and seconded by Townsend to allow the Assumption Community Pride Association to use the MS parking lot near the front of the building and hallway for the annual Trunk or Treat event on 10/27/2024. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.

### **Additions to the Agenda**

- A motion was made b Townsend and seconded by Just to approve the concrete sidewalk work to be done by Hutchens Concrete for the amount of \$19,950 as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.
  
- A motion was made by Townsend and seconded by Just to approve the restroom upgrades at the Middle School to be done by Horton Plumbing at a cost not to exceed \$30,000 as presented. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, Burgener - aye. The motion passed unanimously.
  
- Correspondence - NA
- Announcements/Reminder of Workshops/Meetings/Etc.
  - 30 Day website notification of our Truth in Taxation hearing in November we will have a tentative tax levy.
  - Triple I Conference, Chicago, Nov. 22-24.
  - In December, we will have a Truth in Taxation hearing and levy presentation
  - Board petitions are due to the county office November 12-18, 2024



## **Adjournment**

A motion was made by Boltz and seconded by Just to adjourn the meeting at 9:50pm. The roll was called and members voted as follows: Bender - aye, Boltz - aye, Rutan - aye, Just - aye, Jordan - aye, Townsend - aye, and Burgener - aye. The motion passed unanimously.

The meeting ended at 8:50pm.

The next Regular Meeting of the Board of Education is scheduled for Monday, November 18, 2024 in the Central A&M District Office, 406 E. Colegrove, Assumption, IL, 62510, at 7:00pm.

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Josh Burgener, Board President

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Aaren Rutan, Board Secretary